



Patti's Play Center Location:
4400 86th Avenue SE
Mercer Island, WA 98040
(206) 232-4453
pattisplaycentermi@gmail.com
www.pattisplaycenter.org

Mailing Address:
PO Box 515
Mercer Island, WA 98040

RESERVATION REQUEST PROCEDURES SCHOOL YEAR: 2024-25 SEPTEMBER 3, 2024 – JUNE 18, 2025

Patti's registration occurs in two rounds. The first round is priority enrollment. The second round is open to the general public. No early registration forms will be accepted.

Friday, January 26, 8:00am - Friday, February 2: Priority registration for current Patti's students, siblings, and alumni families. Applications accepted on a first-come, first-served basis beginning with current Patti's students, followed by their siblings, followed by alumni families. ***Early Bird Special: \$100 registration fee will be waived for families applying by the February 2nd deadline!***

Friday, February 9, 8:00am: Registration open to the general public. Applications accepted on a first-come, first-served basis. Patti's will accept students until we reach a maximum of 21 enrolled students per day (1:7 student/teacher ratio).

Thank you for your interest in Patti's Play Center. We will make every effort to accommodate your reservation request. Please read and follow the instructions below carefully. If you would like to schedule an appointment to visit Patti's prior to submitting your reservation request, please contact Jennifer Cathey, Patti's Director, at (206) 232-4453 or pattisplaycentermi@gmail.com.

1. To begin the registration process for your child, please complete the Reservation Request Form. Once complete, please email the form to pattisregistrar@gmail.com. We will confirm your child's spot in next year's Patti's class within 3 business days if there is space available.
2. You will then have 24 hours to secure your child's space by paying the \$100 registration fee (waived if applying before February 2nd) and June tuition payment. Once these fees and tuition have been paid, they are **non-refundable**. You will receive an email from pattisfinance@gmail.com with instructions for completing these payments.
3. Families may request a permanent monthly reservation for their child for the 2024–2025 school year (i.e., every Monday, Wednesday, and Friday). Permanent reservations may be made for a minimum of two days (9am-12pm) each week.
4. Patti's Play Center is open Monday – Friday from 9am to 12pm September 3, 2024 - June 18, 2025 (adhering to the Mercer Island School District calendar for breaks). Children can attend Patti's 2, 3, 4, or 5 days per week. Tuition will be billed on the 1st of every month (per the chart below) beginning on September 1, 2024. Bills will be due on the 16th of each month. A late payment fee will be assessed for overdue bills.

Program	Hours	Annual Rate	Monthly Rate
2-days	9am-12pm	\$3,600	\$360
3-days	9am-12pm	\$5,000	\$500
4-days	9am-12pm	\$6,300	\$630
5-days	9am-12pm	\$7,150	\$715

- Patti's also offers an optional **Lunch Bunch** program. Lunch Bunch runs Mondays – Fridays from 12-1pm. Lunch bunch is open to all students and is billed at \$11.00 per child per day (for monthly, pre-paid) or \$12.50 per child per day (for drop-in).
- If there is space available, Patti's also offers a daily **Drop-In** program for parents who need more flexibility. Enrolled children can attend Patti's outside of their permanent reservation schedule for \$50.00 per day.
- Patti's will bill an **activity fee** (per the chart below) in September or the first month that your child starts at the Play Center. If your child starts at Patti's after January 1, 2025, this fee will be prorated by 50%.

Program	Activity Fee
2-days	\$125
3-days	\$200
4-days	\$275
5-days	\$350

- Your child **must be 2 years old by September 3, 2024** to register for the first day of school. Children turning 2 during the school year will be eligible to register 60 days prior to their birth date. If you choose to secure a reservation for a child who isn't 2 by the first day of Patti's, you will be responsible for payment of any reservation until they turn 2 and can start attending. For example, if your child turns 2 on October 1, 2024 and you have reserved 2 days a week (M,W), you will be responsible for the monthly payment in September in addition to the non-refundable fees and tuition as described above.
- The **cancellation policy** for Patti's Play Center is as follows: **You are responsible for paying for your child's monthly tuition each month, even if they cannot attend Patti's due to illness or vacation.** If you need to fully cancel your permanent reservation, you may do so at any time as long as your account is paid in full.
- If your child is currently enrolled at Patti's, we must have received, in full, all past due payments for the 2023-24 school year by March 1st. If we have not received all payments, we will not be able to reserve your child a spot for the 2024-25 school year and your non-refundable registration fee and June tuition payment will be forfeited.
- Patti's Play Center offers a \$25 referral discount. This is a one-time discount that will be issued to your child's September tuition bill. Please have the new registrant write your family's name in the line provided (how did you hear about us?) on the Registration Request Procedure Form.

If you have any questions about registration or fees, please feel free to contact our Registrar **by email at pattisregistrar@gmail.com**.



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**RESERVATION REQUEST FORM: 2024-25
 SEPTEMBER 3, 2024 – JUNE 18, 2025**

CHILD'S NAME: _____

BIRTHDATE: _____

DAYS REQUESTED – FIRST PREFERENCE									
Monday		Tuesday		Wednesday		Thursday		Friday	
DAYS REQUESTED – SECOND PREFERENCE									
Monday		Tuesday		Wednesday		Thursday		Friday	
LUNCH BUNCH REQUEST									
Monthly, pre-paid @ \$11.00/day			Daily drop-in @ \$12.50/day					None	

PARENT(S) NAME(S): _____

ADDRESS: _____

CITY, STATE, ZIP: _____

PRIMARY PHONE: _____

SECONDARY PHONE: _____

EMAIL ADDRESS: _____

Your family is:

- A new registrant. If so, how did you hear about us?: _____
- Currently enrolled at Patti's
- An alumni family. Please list last year attended and child's name: _____
- Past or present Patti's board member

Please email this completed form to pattisregistrar@gmail.com, drop it with Jennifer at school, or mail it to:

**MIPCP
 P.O. Box 515
 Mercer Island, WA 98040**

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